



Internal Quality Assurance Cell (IQAC)

Agenda for 15th Meeting of IQAC

Date: 27 March 2023

Venue: Board Room, ADCET, Ashta

Agenda Item No 1	To conform the minutes on 14 th meeting of IQAC held on 04/11/2022
Agenda Item No 2	To discuss DVV clarifications of SSR and preparation for PTV
Agenda Item No 3	To discuss and approve the Department Vision and Mission for Department of Food Technology, AIDS and CSE (IOT, BCT, CS)
Agenda Item No 4	To discuss Best Practices and Institutional Distinctiveness
Agenda Item No 5	To discuss on student centric methods of Teaching - Learning
Agenda Item No 6	To discuss on Seed Money Proposals of AY 2022 - 2023
Agenda Item No 7	To discuss on conduction of IEEE youth congress
Agenda Item No 8	Any other point with the permission of chair


Member Secretary




Chairman



Internal Quality Assurance Cell (IQAC)

Minutes of 15th Meeting of IQAC

Date: 27 Mar 2023

Venue: Board Room, ADCET, Ashta

Item No 1	To conform the minutes on 14 th meeting of IQAC held on 04/11/2022
Discussion	The Dean Quality Assurance (Member Secretary) presented the Minutes of 14 th meeting of IQAC held on 04/11/2022 along with the actions taken based on the recommendations of the IQAC Cell and proposed to confirm the Minutes.
Resolution	The members resolved to confirm the Minutes of the 14 th meeting of IQAC

Item No 2	To discuss DVV clarifications of SSR and preparation for PTV
Discussion	The Dean Quality Assurance (Member Secretary) presented the members with DVV Clarifications that were received from the NAAC and the responses filed by the Institution for the queries raised in the DVV. The members appreciated the efforts of the Team noting the minimum DVV queries. The Discussion on the preparations of the Institute for the NAAC Peer Team Visit was discussed in detail.
Resolution	The IQAC members after the deliberations resolved to have a Mock PTV Audit through the internal members for checking the preparedness of the Institution for NAAC PTV.

Item No 3	To discuss and approve the Department Vision and Mission for Department of Food Technology, AIDS and CSE (IOT, BCT, CS)
Discussion	The Heads of the Department of Food Technology, AIDS and CSE (IOT, BCT, CS) presented the Draft Vision and Mission of the respective departments before the Members of IQAC for their inputs and approval. The Vision and Mission statements of the Department of Food Technology, AIDS and CSE (IOT, BCT, CS) were inline with the Institute Vision and Mission and the members discussed the need for revising the Institute Vision and Mission.
Resolution	The members of IQAC resolved and approved the Department Vision and Mission for Department of Food Technology, AIDS and CSE (IOT, BCT, CS)






Item No 4	To discuss Best Practices and Institutional Distinctiveness
Discussion	The Dean Quality Assurance presented the Best Practices and Institutional Distinctiveness that were submitted in the NAAC SSR, the Competency Fostering Program (CFP), and Activity Based Internal Assessment were shows as the best practices, The Institutional Distinctiveness as Changing Lives and Enriching Futures with Academic Sphere and Non Academic Sphere

Item No 5	To discuss on student centric methods of Teaching - Learning
Discussion	The Dean Academic proposed discussion on student centric methods of Teaching - Learning, the 21st century learning skills, highlighting the challenges in implementing the same, for the suggestions and recommendations of the IQAC.
Resolution	The IQAC resolved to try the few student centric methods of Teaching - Learning at least in one course per semester in the Academic Year 2022 - 2023.

Item No 6	To discuss on Seed Money Proposals of AY 2022 - 2023
Discussion	The Dean Research and Development presented the statistics and outcomes of the Seed Money Proposal for the Academic Year 2021 - 2022, with the list of faculty members who received the funding as per the Institute Seed Money Policy.
Resolution	The IQAC resolved to guide RnD Cell to call New Proposals under the Seed Money Policy for the Academic Year 2022 - 2023.

Item No 7	To discuss on conduction of IEEE youth congress
Discussion	The director informed the members of IQAC that IEEE Bombay Section is interested in conducting the IEEE youth congress 2023 in association ADCET, Ashta.
Resolution	The members of IQAC appreciated the efforts of Dean Research and Development for the efforts.


Member Secretary




Chairman



Internal Quality Assurance Cell (IQAC)

Attendance Sheet of 15th Meeting of IQAC

Date: 27 Mar 2023

Venue: Board Room, ADCET, Ashta

Sr.No	Names	Position	Signature
1.	Dr. Vikram S. Patil Director, ADCET, Ashta	Chairman	
2.	Adv. R. R. Dange, Secretary, SDSS, Islampur	Management Representative	
3.	Prof. R.A. Kanai, Executive Director, SDSS, Islampur	Member	
4.	Mr. S. B. Hivarekar, Registrar, Dean Administration	Senior Administrative Officer	
5.	Dr. S. Gopinath, Dean Academics	Senior Administrative Officer	
6.	Dr. P. D. Kulkarni, Dean Corporate Relations	Senior Administrative Officer	
7.	Dr. S. P. Chavan, Dean Consultancy	Senior Administrative Officer	
8.	Dr. A.N. Jadhav Dean R&D	Senior Administrative Officer	
9.	Mr. S. S. Sayyad Training & Placement Officer	Senior Administrative Officer	
10.	Dr. S. B. Bapat, Ashta	Member Local Society	
11.	Mr. Sourabh Batakar Student, Aeronautical Engineering	Student-Member	

Member Secretary



Chairman



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Sr.No	Names	Position	Signature
12	Shri. Khade Vishwjeet Vishnu MD, RnT India Pvt. Ltd.	Alumni	
13.	Adv. S. T. Patil Vice-President, SDSS, Islampur	Employers	
14.	Shri. Nitin S. Zanvar, Ashta	Industrialist	
15.	Prof. Dr. R.G. Sonkawade Department of Physics, Shivaji University, Kolhapur	Stakeholder	
16.	Prof. M. M. Jadhav HoD, Mechanical Engineering	Teacher Representative	
18.	Dr. Balakrishnan P. HoD, Electrical Engineering	Teacher Representative	
19.	Mr. S. S. Mohite, HoD, Civil Engineering, Basic Science	Teacher Representative	
20.	Mr. K.M.Kiran Babu HoD, Aeronautical Engineering	Teacher Representative	
21.	Mr. S. M. Patil, HoD, Automobile Engineering	Teacher Representative	
23.	Mr. V. B. Patil Controller of Examination	Senior Administrative Officer	
24.	Mr. Kiran J. Burle Dean Quality Assurance	Member Secretary	

Member Secretary



Chairman