



**Internal Quality Assurance Cell (IQAC)**

**Minutes of the 17<sup>th</sup> Meeting of IQAC**

Date: 11 June 2024, 10.00 am

Venue: Board Room, ADCET,

Ashta

<b>Item No. 1</b>	<b>Welcome and Introductions</b> <ul style="list-style-type: none"><li>Introduction of new members (if any)</li><li>A brief overview of the purpose of the meeting.</li></ul>									
<b>Discussion</b>	1. The Dean of Quality Assurance (Member Secretary) welcomed the chairman and all members present for the 17 <sup>th</sup> meeting of IQAC. He informed that external members Mr Nitin Zanvar and Mr Vishwajeet Khade are absent today due to their prior commitments.									
	2. The Dean of Quality Assurance (Member Secretary) introduced new members to the IQAC due to a few administrative changes at ADCET, Ashta. The details are as follows, <table border="1"><thead><tr><th>Sr.</th><th>Old Members</th><th>New Members</th></tr></thead><tbody><tr><td>1.</td><td>Dr. Suhel S. Sayyad Dean, Training and Placement Member, Sr. Administrative Officer</td><td>Prof. Sandeep Magdum Dean, Training and Placement Member, Sr. Administrative Officer</td></tr><tr><td>2.</td><td>Prof. Kiran J. Burle Dean, Quality Assurance Member Secretary</td><td>Dr. Abhijitkumar A. Jadhav Dean, Quality Assurance Member Secretary</td></tr></tbody></table>	Sr.	Old Members	New Members	1.	Dr. Suhel S. Sayyad Dean, Training and Placement Member, Sr. Administrative Officer	Prof. Sandeep Magdum Dean, Training and Placement Member, Sr. Administrative Officer	2.	Prof. Kiran J. Burle Dean, Quality Assurance Member Secretary	Dr. Abhijitkumar A. Jadhav Dean, Quality Assurance Member Secretary
	Sr.	Old Members	New Members							
1.	Dr. Suhel S. Sayyad Dean, Training and Placement Member, Sr. Administrative Officer	Prof. Sandeep Magdum Dean, Training and Placement Member, Sr. Administrative Officer								
2.	Prof. Kiran J. Burle Dean, Quality Assurance Member Secretary	Dr. Abhijitkumar A. Jadhav Dean, Quality Assurance Member Secretary								
3. The member secretary highlighted the brief purpose of the 17 <sup>th</sup> IQAC meeting.										
<b>Resolution</b>	All unanimously welcomed the new members and gave best wishes for their future endeavours.									

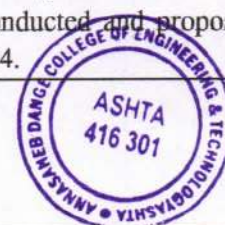
<b>Item No. 2</b>	<b>Review of Previous Meeting Minutes</b> <ul style="list-style-type: none"><li>Confirm the minutes from the last meeting.</li><li>Action items update: Review progress on action items from previous meetings.</li><li>To confirm AQAR for 2023.</li></ul>									
<b>Discussion</b>	1. The Dean of Quality Assurance (Member Secretary) presented the minutes of the 16 <sup>th</sup> meeting of IQAC held on 17.09.2023 along with the action taken report based on the recommendations of the IQAC and proposed to confirm it.									
	2. The action taken report on the previous meeting is as follows, <table border="1"><thead><tr><th>Sr.</th><th>Suggestions</th><th>Action taken report</th></tr></thead><tbody><tr><td>1.</td><td>AQAR is to be submitted to NAAC</td><td>AQAR was submitted to the NAAC and has been accepted by the NAAC.</td></tr><tr><td>2.</td><td>A research methodology workshop will be organized to help the faculty members promote research.</td><td>A two-day national-level FDP was organized on "AI-assisted Scientific writing and publications" in Feb. 2024. Expert: Dr K S Sommiya Rani</td></tr></tbody></table>	Sr.	Suggestions	Action taken report	1.	AQAR is to be submitted to NAAC	AQAR was submitted to the NAAC and has been accepted by the NAAC.	2.	A research methodology workshop will be organized to help the faculty members promote research.	A two-day national-level FDP was organized on "AI-assisted Scientific writing and publications" in Feb. 2024. Expert: Dr K S Sommiya Rani
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	3. The member secretary informed the meeting that AQAR for the year 2023 was successfully submitted to NAAC, Bangalore, on 01.02.2024, and it was accepted by the NAAC without any suggestion/ correction. So, he presented the AQAR submitted to NAAC Bangalore and proposed that we confirm the same AQAR submitted to NAAC Bangalore.
<b>Resolution</b>	The members resolved to confirm the minutes of the 16th meeting of IQAC, and they also confirmed the AQAR for 2023, which was submitted to the NAAC.

<b>Item No. 3</b>	<p><b>To discuss the NBA Accreditation result for four UG programs in Tier I</b></p> <ul style="list-style-type: none"> <li>• To congratulate all stakeholders for the achievement</li> <li>• A review of experiences, comments and remarks from the expert committee of NBA, India.</li> </ul>
<b>Discussion</b>	<ol style="list-style-type: none"> <li>1. Prof. R. A. Kanai, Executive Director, informed us that, as we applied for NBA accreditation for four of our UG programs in Tier I. A nine-member NBA expert committee visited our institute from 19 April 2024 to 21 April 2024 under the chairmanship of Dr N V Ramana Rao, Director of NIT Raipur. Based on this committee's recommendations, the NBA granted the accreditation for four UG programs on 30.06.2027.             <ol style="list-style-type: none"> <li>a) Mechanical Engineering</li> <li>b) Computer Science and Engineering</li> <li>c) Civil Engineering</li> <li>d) Electrical Engineering</li> </ol> </li> <li>2. Chairman Dr Vikram S Patil, Director, ADCET, congratulates all stakeholders for this remarkable achievement.</li> <li>3. Dr S. S. Sayyad, Dr S. S. Mohite, Dr Balkrishnan P, and Dr M M Jadhav shared the experiences, suggestions, and comments from this visit with all other members.</li> <li>4. As a detailed report is still awaiting from the NBA, it has been decided to discuss it briefly in the next meeting.</li> <li>5. The member secretary informed that ADCET is the sixth institute in the Shivaji University area and the 30<sup>th</sup> in Maharashtra to get its courses accredited by NBA in tier I.</li> </ol>
<b>Resolution</b>	All unanimously resolved congratulations to team ADCET for getting NBA Accreditation in tier I for four UG programs.

<b>Item No. 4</b>	<p><b>Presentation of reports of DIQAC</b></p> <ul style="list-style-type: none"> <li>• Academic Progress Report (Result analysis of Odd semester of academic year 2023-24)</li> <li>• Research and Development Report (The academic year 2023-2024)</li> <li>• NEP Curriculum Development for TY B. Tech.</li> <li>• Review of PEO achievements and Initial Draft of revised PEO (if any)</li> </ul>
<b>Discussion</b>	<ol style="list-style-type: none"> <li>1. The member secretary invited all HoDs to present the report and MoM of the last DIQAC conducted in the department for discussion and approval.</li> <li>2. All nine HoDs presented the report and MoM of the last DIQAC Meeting conducted at respective departments.</li> <li>3. A few common points discussed in DIQAC are             <ol style="list-style-type: none"> <li>a) Result analysis of odd semester of academic year 2023-24.</li> <li>b) Publication and RnD activities were conducted and proposed in the department for the academic year 2023-24.</li> </ol> </li> </ol>



- c) Curriculum development activity for NEP complained curriculum for TY B Tech. (Revision 02)
- d) Review of PEO achievements and its review.

4. Other than these common items, few departments discussed certain specific items and proposed for approval in IQAC, such as,

1. **Electrical Engineering**
  1. Per the suggestions of the NBA peer team, we decided to take the necessary action to revise the PSO statement.
  2. Revised PSO statements will be incorporated from the academic year 2024-2025.
  3. Proposed PSO statements are discussed as follows.

Existing	Proposed
<p><b>PSO 1:</b> Ability to apply electrical engineering knowledge, and skills for testing, control &amp; maintenance of electrical systems such as Machines, Power Systems, Drives &amp; Automation.</p> <p><b>PSO 2:</b> Ability to identify problems in the diversified areas of Electrical Engineering and determine the hardware or software solutions to support the Societal, Environmental, &amp; Industrial needs.</p>	<p><b>PSO 1:</b> Able to model, simulate, analyze and validate the performance of Electrical and Electronic Systems, Control Systems, Power Systems, and Power Electronic Systems.</p> <p><b>PSO 2:</b> Able to identify problems in the diversified areas of Electrical Engineering and determine the ethical solutions in terms of hardware and software to achieve the sustainable development goals.</p>

2. **Computer Science and Engineering**
  1. Dr Sayyad presented current PEO statements. With the help of surveys collected from alumni and employers, PEOs were successful. Dr Sayyad presented new PEO statements to committee members.


Existing	Proposed
<p><b>PEO 1: Domain Knowledge:</b> Knowledge of computer science that will act as a foundation for solving real-life problems with the help of teamwork, critical thinking and effective communication.</p>	<p><b>PEO 1: Professional Excellence -</b> Demonstrate proficiency in computer science and engineering principles, applying their knowledge to analyze, design, and implement solutions in diverse professional environments.</p>
<p><b>PEO 2: Core Competency:</b> Ability to solve hardware and software engineering problems by their knowledge in core computer science</p>	<p><b>PEO 2: Lifelong Learning -</b> Engage in continuous learning and professional development, adapting to evolving technologies and contributing to advancements in computer science and engineering throughout their careers.</p>



		<p><b>PEO 3 – Professionalism:</b> Awareness of environmental and societal issues in computer science as they engage them into employment, higher studies or entrepreneurial ventures.</p>	<p><b>PEO 3: Effective Communication and Collaboration -</b> Excel in communication skills and collaborative teamwork, enabling them to convey complex technical concepts, work seamlessly in interdisciplinary teams, and contribute effectively to projects with diverse stakeholders.</p>
		<p><b>PEO 4 – Lifelong Learning :</b> Ability to adapt to changing environment by making use of new technologies and tools</p>	<p><b>PEO 4: Ethical and Social Responsibility -</b> Demonstrate a strong commitment to ethical practices, social responsibility, and the well-being of society, integrating ethical considerations into their decision-making processes as responsible professionals in the field of computer science and engineering.</p>
<b>Resolution</b>	All unanimously confirmed the DIQAC mom and proposed drafts of PSOs and PEOs proposed by the Department of Electrical Engineering and Department of Computers Science and Engineering.		

<b>Item No. 5</b>	<p><b>Discussion on Accreditation and Quality Assurance Matters</b></p> <ul style="list-style-type: none"> <li>• Review of the Vision and Mission of the Institute and its achievements.</li> <li>• Review on attainment process.</li> <li>• To review the proposed binary accreditation (reform 2024) by NAAC.</li> </ul>
<b>Discussion</b>	<ol style="list-style-type: none"> <li>1. Member secretary informed the IQAC that the present Vision and Mission of the Institute was established in 2016. As eight years have passed, we need to take the revision and achievement of our vision and mission.</li> <li>2. The executive director also agreed and proposed to form a team of experts to review the achievement of our Vision and Mission.</li> <li>3. Revising the vision and mission will be undertaken based on the team's recommendations.</li> <li>4. The member secretary also presented the proposed draft of NAAC reform 2024 for binary accreditation of NAAC with criteria-wise metrics.</li> </ol>
<b>Resolution</b>	<ol style="list-style-type: none"> <li>1. The draft of the IQAC Manual should be presented at the next IQAC meeting.</li> <li>2. Draft the process of reviewing the vision and mission of the institute, which will be proposed at the next IQAC Meeting.</li> </ol>

<b>Item No. 6</b>	<b>Any other item with the permission of the chair.</b>
<b>Discussion</b>	----
<b>Resolution</b>	---

  
19.06.2024  
Member Secretary



  
Chairman



Sant Dnyaneshwar Shikshan Sanshta's  
**Annasaheb Dange College of Engineering and Technology, Ashta**  
(An Empowered Autonomous Institute affiliated to Shivaji University, Kolhapur)  
Accredited by NAAC, Bangalore, with A ++ (Second Cycle)  
Office of Dean- Quality Assurance

ADCET

**Internal Quality Assurance Cell (IQAC)**

**Attendance Sheet of 17<sup>th</sup> Meeting of IQAC**

**Day and Date:** Tuesday, 11.06.2024 **Time:** 10.00 am **Location:** Board room, ADCET, Ashta

Sr. No.	Name	Position	Signature
1.	<b>Dr. Vikram S. Patil</b> Director, ADCET, Ashta	Chairman	
2.	<b>Prof. Rafiq A. Kanai</b> Executive Director, SDSS, Islampur	Management Representative	
3.	<b>Dr. Shailendrakumar B Hivarekar</b> Dean, Administration	Senior Administrative Officer	
4.	<b>Dr. S. Gopinath</b> Dean, Academics	Senior Administrative Officer	
5.	<b>Dr. Prasad D Kulkarni</b> Dean, Corporate Relations	Senior Administrative Officer	
6.	<b>Dr. S. P. Chavan</b> Dean, Consultancy	Senior Administrative Officer	
7.	<b>Dr. A. N. Jadhav</b> Dean, Research and Development	Senior Administrative Officer	
8.	<b>Prof. Sandeep Magdum</b> Dean, Training, and Placement	Senior Administrative Officer	
9.	<b>Adv. Sampatrao T. Patil</b> Vice-President, SDSS, Islampur	Management Representative	
10.	<b>Shri. Nitin S Zanvar</b> Zanvar Group of Industries, Ashta.	Industrialist and Employer	
11.	<b>Dr. S. B. Bapat</b> Social Worker, Ashta.	Member Local Society	
12.	<b>Shri. Vishwjeet V. Khade</b> MD, RnT India Pvt. Ltd.	Alumni	— Ab —
13.	<b>Mr. Harsh Randive</b> Student, Mechanical Engineering	Student-Member	— Ab —
14.	<b>Dr. Innus Tamboli</b> Associate Professor, ADCBP, Ashta	Educationalist	
15.	<b>Dr. M. M. Jadhav</b> HoD, Mechanical Engineering	Teacher Representative	
16.	<b>Dr. Balakrishnan P.</b> HoD, Electrical Engineering	Teacher Representative	
17.	<b>Dr. S. S. Mohite</b> HoD, Civil Engineering	Teacher Representative	
18.	<b>Prof. K. M. Kiran Babu</b> HoD, Aeronautical Engineering	Teacher Representative	
19.	<b>Dr. V. B. Patil</b> Controller of Examinations	Senior Administrative Officer	 11/06/24
20.	<b>Dr. Abhijitkumar A. Jadhav</b> Dean, Quality Assurance	Member Secretary	 11/06/24





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### Internal Quality Assurance Cell (IQAC)

#### Attendance Sheet of 17<sup>th</sup> Meeting of IQAC – Invited Members

Day and Date: Tuesday, 11.06.2024

Time: 10.00 am

Location: Board room, ADCET, Ashta

Sr. No.	Name	Position	Signature
1.	Dr. Suhel S. Sayyad HoD, CSE	Teacher Representative	
2.	Dr. Mani S. HoD, CSE (IoT)	Teacher Representative	
3.	Dr. Asma Shaikh HoD, AIDS	Teacher Representative	
4.	Dr. Vivek D. Talnikar	Teacher Reppresents tire	
5.			

