



Internal Quality Assurance Cell (IQAC)

Minutes of the 18th Meeting of IQAC

Date: 12th November 2024, 10.00 am

Venue: Board Room, ADCET, Ashta

Item No. 1	Welcome and Introductions <ul style="list-style-type: none">• Introduction of new members (if any)• A brief overview of the purpose of the meeting.						
Discussion	<p>1. The Dean of Quality Assurance (Member Secretary) welcomed the chairman and all members present for the 18th meeting of IQAC and described the agenda for today's meeting.</p> <p>2. The Dean of Quality Assurance (Member Secretary) introduced new members to the IQAC due to a few administrative changes at ADCET, Ashta. He informed the gathering that Dr Vikram S Patil recently resigned from the post of Director due to personal reasons. As per the procedure and conscience from the affiliating Shivaji University, Kolhapur, till the appointing of a new Director, Dr Laxman Yadu Waghmode, a Professor in Mechanical Engineering, will take charge as an Incharge Director.</p> <p>3. Member Secretary congratulated Dr Laxman Waghmode and wished him luck with his new responsibilities. The details are as follows,</p> <table border="1"><thead><tr><th>Sr.</th><th>Old Members</th><th>New Members</th></tr></thead><tbody><tr><td>1.</td><td>Dr. Vikram S Patil Director Chairman, IQAC</td><td>Dr. Laxman Y. Waghmode In-charge Director Chairman, IQAC</td></tr></tbody></table> <p>4. The member secretary highlighted the brief purpose of the 18th IQAC meeting.</p> <p>5. The committee unanimously congratulated Dr Laxman Y Waghmode for taking charge as an In-Charge Director.</p>	Sr.	Old Members	New Members	1.	Dr. Vikram S Patil Director Chairman, IQAC	Dr. Laxman Y. Waghmode In-charge Director Chairman, IQAC
Sr.	Old Members	New Members					
1.	Dr. Vikram S Patil Director Chairman, IQAC	Dr. Laxman Y. Waghmode In-charge Director Chairman, IQAC					
Resolution	All unanimously welcomed the new member and Chairman IQAC, Dr. Laxman Y Waghmode and gave best wishes for his future endeavours.						

Item No. 2	Review of Previous Meeting Minutes <ul style="list-style-type: none">• Confirm the minutes from the last meeting.• Action items update: Review progress on action items from previous meetings.
Discussion	<p>1. The Dean of Quality Assurance (Member Secretary) presented the minutes of the 17th meeting of IQAC held on 11.06.2024 along with the action taken report based on the IQAC's recommendations and proposed to confirm it.</p> <p>2. The action taken report on the previous meeting is as follows,</p>

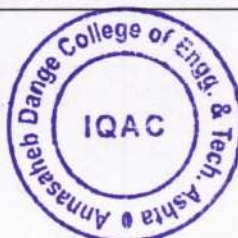


Sr.	Suggestions	Action taken report
1.	Discuss and prepare an action plan for four departments' recent NBA peer team visits.	All four departments have prepared action plans for future improvements and compliance.
2.	To start the process of reviewing the vision and mission of the Institute.	A detailed process is initiated from the office of the Dean, Quality Assurance through a circular dated 03.01.2025 (reference no. QA/IQAC/2025/01)

Resolution The members resolved to confirm the minutes of the 17th meeting of IQAC.

Item No. 3	a) To review and confirm the AQAR for 2023-24 to be submitted to NAAC
Discussion	<ol style="list-style-type: none"> 1. Prof. R. A. Kanai, Executive Director and Dr. Laxman Y. Waghmode initiated the discussion and briefed about the necessity of submitting AQAR regularly to the NAAC office and took a review of all previous AQAR submitted by the Institute. 2. Prof. R. A. Kanai asked IQAC to initiate the process of submitting the AQAR for each academic year within the given time frame. 3. The member secretary informed the meeting that this year, the last date for submitting AQAR for the academic year 2023-24 is 31 December 2024. As per previous experience, a change in it will be extended further. 4. Prof. R. A. Kanai expressed unhappiness about the delay in the last AQAR (2022-23) submitted on 2nd February 2024. 5. He mentioned that it must be submitted before 31 December each year. So, the Dean of Quality Assurance should initiate the process well in advance. 6. Dr S. S. Sayyad, Dr S. S. Mohite, Dr Balkrishnan P., and Dr M. M. Jadhav expressed similar opinions. 7. The member secretary assured the committee he would handle it. 8. Prof. R. A. Kanai congratulated IQAC and the Dean's Quality Assurance office on preparing an excellent OBE implementation manual.
Resolution	All unanimously resolved that AQAR for each academic year should be submitted before the deadline. (Generally 31st December of each year)

Item No. 4	b) To review and confirm the AQAR for 2023-24 to be submitted to NAAC
Discussion	<ol style="list-style-type: none"> 1. Member secretary and Dean, Quality Assurance, then presented the proposed AQAR for the academic year 2023-24 for consideration of IQAC. 2. Significant contribution of IQAC during the current year 2023-24. <ul style="list-style-type: none"> • Prepare the proposal and necessary documentation and submit it for the extension of autonomous status to the UGC, New Delhi. (UGC confer the Extension of Autonomous Status for the next 10 years, i.e. till 2032-33) • Prepare and document (prequalifier, SAR, and Peer Team Visit) for NBA Accreditation in Teir I for four UG programs. (Accreditation received by NBA, India, till 30.06.2027 for four UG programs)



	<ul style="list-style-type: none"> • Prepare proposal and documentation for empowered autonomous status for affiliating Shivaji University, Kolhapur. (Conferred as empowered autonomous status by Shivaji University, Kolhapur) • Faculty orientation program on Outcome Based Education (OBE) and NBA Accreditation. • Induction program for newly joined faculty members at the Institute. <p>3. The member secretary discussed all necessary matrices for AQAR 2023-24 and produced a response to be submitted to the NAAC.</p> <p>4. Dr Gopinath, Dean, Academic, discussed the NEP implementation part from AQAR and suggested a few changes in the draft, which the member secretary agreed to incorporate.</p> <p>5. All deans and HoDs have participated in the discussion and confirmed the data related to their portfolio.</p> <p>6. Finally, the member secretary assured the IQAC of the necessary changes per suggestions received from the IQAC.</p>
Resolution	It was unanimously confirmed that the draft version of AQAR for the academic year 2023-24 will be submitted to NAAC before 31 December 2024.

Item No. 5	To discuss the timeline for applying for NBA accreditation of UG Aeronautical Engineering.
Discussion	<p>1. The member secretary informed the IQAC that the present NBA Accreditation for UG Aeronautical Engineering is valid until 30 June 2025.</p> <p>2. He also informs the IQAC that we must apply for NBA before six months of validation.</p> <p>3. Prof. R. A. Kanai proposed that we apply for a pre-qualifier by February 2025 and expect a committee before 16th May 2025.</p>
Resolution	1. The draft of the IQAC Manual should be presented at the next IQAC meeting.

Item No. 6	Any other item with the permission of the chair.
Discussion	----
Resolution	---


Member Secretary




Chairman



Sant Dnyaneshwar Shikshan Sanshta's
Annasaheb Dange College of Engineering and Technology, Ashta
(An Autonomous Institute affiliated to Shivaji University, Kolhapur)
Accredited by NAAC, Bangalore, with A ++ (Second Cycle)
Office of Dean Quality Assurance

ADCET

Internal Quality Assurance Cell (IQAC)


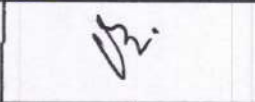
Attendance Sheet for the 18th Meeting of IQAC

Date: 12th November 2024, 10.00 am

Venue: Board Room, ADCET, Ashta

Sr.No	Name	Position	Signature
1.	Dr. Laxman Yadu Waghmode Director (I/C), ADCET, Ashta	Chairman	
2.	Prof. R.A. Kanai, Executive Director, SDSS, Islampur	Management Representative	
3.	Dr. S. S. Mohite, Registrar, Dean Administration	Senior Administrative Officer	
4.	Dr. S. Gopinath, Dean Academics	Senior Administrative Officer	
5.	Dr. P. D. Kulkarni, Dean Corporate Relations	Senior Administrative Officer	
6.	Dr. S. P.Chavan, Dean Consultancy	Senior Administrative Officer	
7.	Dr. A.N.Jadhav Dean R&D	Senior Administrative Officer	
8.	Prof. Sandip Magdum Training & Placement Officer	Senior Administrative Officer	
9.	Dr. S. B. Bapat, Ashta	Member Local Society	— AB —
10.	Mr. Harsh Randive Student, Mechanical Engineering	Student-Member	
11.	Shri. Khade Vishwjeet Vishnu MD, RnT India Pvt. Ltd.	Alumni	— Ab —
12.	Adv. S. T. Patil Vice-President, SDSS, Islampur	Employers	— Ab —
13.	Shri. Nitin S. Zanvar, Ashta	Industrialist	— Ab —



Sr.No	Name	Position	Signature
14.	Prof. Innus Tamboli	Stakeholder	
15.	Dr. M. M. Jadhav HoD, Mechanical Engineering	Teacher Representative	
16.	Dr. S. D. Pawar HoD, Electrical Engineering	Teacher Representative	
17.	Dr. S. S. Mohite, HoD, Civil Engineering, Basic Science	Teacher Representative	
18.	Mr. K.M.Kiran Babu HoD, Aeronautical Engineering	Teacher Representative	
19.	Dr. V. B. Patil Controller of Examination	Senior Administrative Officer	
20.	Dr. Abhijitkumar Anandrao Jadhav Dean Quality Assurance	Member Secretary	

